



Satyawati College

[University of Delhi]

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MINUTES OF THE GOVERNING BODY MEETING HELD ON 10.02.2020 AT 11:00 A.M. IN THE COLLEGE COMMITTEE ROOM.

A meeting of the Governing Body was held on 10th February, 2020 in the Committee Room wherein following members were present:

1. Prof. Ashok K. Prasad, Chairman, Governing Body
2. Dr. Manjula Dass, Officiating Principal and Member-Secretary
3. Dr. Vijay Shankar Mishra, Officiating Principal Evening (Member Secretary)
4. Dr. Anju Seth, Teachers Representative
5. Mr. Raghunath Prasad Saket, Teachers Representative
6. Dr. S.C. Panda, Teachers Representative, Evening College
7. Dr. Dugesh Verma, Teachers Representative, Evening College
8. Mr. Pawan Kumar, Special Invitee, Day College
9. Mr. Parvinder Yadav, Special Invitee, Evening College.

1. Confirmation of the minutes of the Governing Body Meeting held on 14.01.2020.
2. Approved to extend the term of Dr. Manjula Dass as Officiating Principal till 31.07.2020 or till post is filled on permanent basis, whichever is earlier w.e.f. 03.02.2020 as she is the senior most teacher of the College who fulfill minimum eligibility for the post of Principal as per 3rd and 4th Amendment of UGC.
3. Approved the resignation received from Ms. Deepika, Assistant Professor in the department of Commerce on Ad-hoc basis on 31.01.2020. On consequent of resignation of Deepika, Ms. Preeti is the next eligible candidate in the selection committee minutes and joined her duty on 05.02.2020. So, her name was approved.
4. Approved to grant three non-compounded increments fixed at increment applicable at entry level to Dr. Anupam Sunny, Assistant Professor, Department of Environmental Studies, Notification No. Exam.Br.-IV/Result/2019-20/7 dated 16.01.2020 as he has completed his Ph. D. from University of Delhi while in service in a relevant discipline.
5. Approved that on consequent joining of Dr. Jameel Ahmed, Associate Professor in Commerce department after availing Sabbatical Leave, Ms. Bhavya Bansal, Assistant Professor in Commerce department on Ad-hoc basis has been relieved from the services of the college with effect from 30.01.2020 (afternoon).

Manjula Dass

6. Approved the action taken by the Chairperson, Governing Body on the recommendation of Selection Committee in appointing following teachers on Ad-hoc basis in the department with effect from the dates mentioned against each for a period of four months or till the end of the semester or till teacher on leave resumes his/her duties, whichever is earlier:

S.No.	Name (Dr./Mr./Mrs./Ms.)	Department	Date of Joining
1	Deepika	Commerce	24.01.2020
2	Nishant Yadav	Political Science	29.01.2020
3	Bhanu Kumar	Political Science	29.01.2020
4	Alisha Dingra	Political Science	29.01.2020

7. Approved the re-appointment of following Staff on Contractual basis w.e.f. date of their joining:

Sr. No.	Name(Dr./Mr./Mrs./Ms.)	Post	Initial Date of Appointment	Date of Joining
1.	Neha Rani	Instructor (OMSP)	23.08.2019	01.01.2020
2.	Sahil Khanna	Doctor	22.07.2019	24.01.2020

8. Noted that the minutes of the Auditorium and Seminar Maintenance Committee meeting held on 3.01.2020 placed and referred again to the Auditorium and Seminar Maintenance Committee for single window job:

- i) Estimate of supply & repairing of existing damaged stage & it's wooden flooring of Auditorium of Rs. 6,23,000/-.
- ii) Estimate of Fault Locating Finding Machine for fire safety system of Rs. 29,680/-
- iii) Estimate of repair of 6 Nos. package unit of Air Condition of Rs. 7,07,725/- plus comprehensive Annual Maintenance Charge (CAMC).

9. Approved the action taken by the Chairperson, Governing Body on the recommendation of Principal in sanctioning/extending leave to following teachers with effect from the dates mentioned against each:

Sr.No.	Name (Dr./Mr./Mrs./Ms.)	Department	Nature of Leave	Period of Leave
1	Nitin Navin	Commerce	Study Leave	17.01.2020 to 16.01.2021
2	Rekha Sharma	Physical	CCL	06.01.2020 to

Manjula Datta

	Education	26.02.2020
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10. Noted the letter diary no. 136 dated 28.01.2020 received from Mr. Raghunath Prasad Saket regarding the joining of two teachers on Ad-hoc basis in the department of Economics and a letter diary no. 137 dated 28.01.2020 received from Mr. Sujit Kumar regarding the joining on Ad-hoc basis in the department of Economics and decided to re-conduct the interview.

11. Approved the action taken by the Chairman, Governing Body on recommendation of duly constituted Selection Committee for the promotion of Mr. Sunil Kumar, Junior Assistant to the post of Assistant on the recommendation of duly constituted Selection Committee.

Note: As per the Seniority list of Junior Assistant of the college, Mr. Sunil Kumar, Junior Assistant was the senior-most employee who has completed 5 years of regular service as Junior Assistant and eligible for promotion to the post of Assistant. Departmental Promotion Committee (DPC) meeting was held on 4th February, 2020 in the principal's office for the promotion of Junior Assistant to the post of Assistant.

12. Noted the mail dated 4th February, 2020 at 3:10 P.M. received from Prof. Ram Lakhan Meena regarding final notice sent to him and disciplinary Proceedings against Dr. Ram Lakhan Meena, for not reporting to duty after the expiry of EOL.

Note: Dr. R. L. Meena against whom show cause notice was first served on 11th Oct., 2019 for not reporting to duty after the expiry of his leave on 13.08.2016 and despite being relieved from the University of Rajasthan on 10.08.2016 from the post of professor against which Dr. Meena was availing the EOL from the parent organization, i.e. Satyawati College, could not explain with valid reasons the second show cause notice with charges of willful acts of omission and commission resulting to derelictions of duty served on Dr. Meena on 22nd January, 2020. The GB in its meeting held on 10.02.2020 while taking note of the reply made on the letter of show cause notice did not see any merit in the explanations submitted by Dr. Meena and therefore, decided to terminate the services of Dr. R.L. Meena, Associate Professor, Department of Hindi with effect from 13.08.2013.

It further resolved to seek the concurrence of the Hon'ble Vice Chancellor, Univeristy of Delhi, the decision of the GB, Satyawati College to terminate Dr. R.L. Meena from the services of the College w.e.f. 3.08.2013 for remaining absent from duty without the authorization of the College Administration.

Maya Devi

The GB authorized the Principal to proceed towards intimation of termination to Dr. Meena as soon as the letter of authorization on termination is received from the Office of the Vice-Chancellor, DU.

13. Noted and decided that a letter to be sent to University of Delhi for Clarification of Ph.D Increments of Dr. Mamta Chaudhary, Associate Professor, Department of Mathematics.

14. Noted and deferred the IQAC report in special meeting for detailed discussion.

15. Noted the letter no. CS-III/149/SC/2019/871 Dated 08.11.2019 received from university of Delhi regarding appointment of Mr. Vipin Bajpai, Security Guard that after the sudden death of Mr. Vipin Bajpai, on 23.07.2019, it was resolved that the matter is closed.

16. Noted and deferred the Audit Report of M/s Ashish Mishra & Co. for financial year 2015-16 in special meeting for discussion.

Any other matter with the permission of the Chair.

Manjula Dass
Dr. Manjula Dass
**Officiating Principal/
Member Secretary**